



STANDARD BIDDING DOCUMENT

Supply of Vegetables and groceries

Items for 2026-2027

(Samtse College of Education)



Royal Government of Bhutan

Ministry of Finance

2023



འབྲུག་རྒྱལ་འཛིན་གཙུག་ལག་སློབ་མཉམས་སྤྱོད་སྒྲིག་འཛུགས་
SAMTSE COLLEGE OF EDUCATION



1	Package	4
2	Quotation	Supply of Vegetables and Groceries Items for 2026-2027
3	Last date of submission	1 st July,2026 at 12.00pm
4	Place of submission	Office of Store In-Charge
5	Date of opening	1 st July, 2026 at 2.00pm
6	Place of opening	Rigpa Hall
7	EMD	Nu. 12000 (Twelve Thousand only) to be submit with documents on 1 st July.



TERMS AND CONDITIONS

1. The rates quoted shall be CIF Samtse College of Education for the **Supply of Vegetables and Groceries Items for 2026-2027**. Generally, the rates quoted shall be inclusive of all charges/levies/taxes which the suppliers shall bear.
2. The quotation should be accompanied by the valid trade license issued by the Ministry of Economic Affairs and the Tax Clearance Certificate issued by the Department of Revenue and Customs, Royal Government of Bhutan, as the enclosure. Quotation without a valid trade license and tax certificate as enclosure shall be rejected.
3. The tender shall be accompanied by an application to the PRESIDENT, Samtse College of Education.
4. Sealed envelopes containing the quotation shall be marked **Original** and **Duplicate** in separate envelopes. All pages should be signed by authorized person. The quotation will be opened in the Rigpa Hall, Samtse College of Education on **1st July 2026 at 2.00 PM**.
5. The rates quoted shall be valid for a period of 12 months from the date of quotation.
6. Goods should be supplied within **30 days** from the date of issue of the purchase order (or) supplier should corporate with (PA) if it required before 30 days.
7. *Earnest money of Nu.12000.00 (Twelve thousand) only should be furnished in the form of Bank Draft in favor of the **PRESIDENT**, Samtse College of Education. Quotation without earnest money shall be rejected.*
8. The College reserves the right to vary the quantity up to **10%** on the same terms and conditions.
9. All equipment supplied must be as per the specification and any fake item noticed shall be rejected, returned at the supplier's cost and shall be dealt with as per PRR 2025 terms and conditions.
10. The College reserves the right to reject all or any tender without assigning any reason.



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11. If the supplier fails to supply the required quality and quantity of goods, the College Administration will forfeit the performance security and terminate the contract without any explanation and the supply order will be given to the next evaluated lowest bidder.
12. Failing to submit the quotation within the submission dateline shall be declared as 'late' and rejected. The same would be returned unopened to the supplier.
13. The rules and regulations for the establishment and operation of Industrial and Commercial ventures must be adhered to with regard to the establishment of license ventures.
14. The rates should be only quoted against the specification provided by PA and failing to quote in conformity with the specification shall be disqualified for evaluation or reject.
15. The purchaser shall not be responsible for any damage, loss or due incident that occurred during the transportation. The supplier will be fully responsible for making them good at his own cost.
16. The supplier should have a warranty of one year from the date of delivery.
17. The supplier should be able to supply the material immediately during the time of emergency and if the bidder fails to supply the required material the bidder shall bear the expenses to purchase from another supplier for the College, Samtse.
18. The committee will directly reject the tender if the supplier supplies duplicate/fake or compromised material and the College Administration will forfeit the performance security and terminate the contract without any explanation and the supply order will be given to the next evaluated lowest bidder.
19. If the selected bidder fails to supply the goods within the stipulated time, the liquidated damages of **Nu.0.1%** per day of the bill amount will be imposed.
20. Pursuant to the condition above, the second-lowest bidder at his quoted rate shall be asked to supply the goods after submitting performance security to the College Administration.
21. The performance security retained with the College shall be refunded to the concerned supplier after the completion of the supply of goods or completion of contract for one financial year.



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22. The College will process the bills for payment only upon complete delivery of the goods to the College.
23. Decision taken by the College Tender Committee will be final and binding.
24. In addition to the terms and conditions mentioned above, all other relevant regulations of the **Procurement Rules and Regulation 2025**, shall apply where specific mention is not made.



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SUPPLY OF VEGETABLES 2026-2027					
Sl.No	PARTICULARS	SPECIFICATION	UNIT	RATE (Nu)	Remarks
1	Potato	Bhutanese	Per Kg		
		Indian	Per Kg		
2	Onion		Per Kg		
3	Cabbage		Per Kg		
4	Cauliflower		Per Kg		
5	Squash		Per Kg		
6	Beans		Per Kg		
7	Brinjal		Per Kg		
8	Radish		Per Kg		
9	Karela (Bitter Gourd)		Per Kg		
10	Tomato		Per Kg		
11	Chilli (Big)		Per Kg		
12	Chilli (Small)		Per Kg		
13	Ginger		Per Kg		
14	Garlic		Per Kg		
15	Banana		Per Dozen		
16	Carrot		Per Kg		
17	Green Peas		Per Kg		
18	Pumpkin		Per Kg		
19	Sag		Per Bundle		
20	Onion Leaves		Per Bundle		
21	Cucumber		Per Kg		
22	Coriander		Per Bundle		
23	Ola choto		Per Kg		
24	Nakay		Per Kg		
25	Mushroom		Per Kg		
26	Broccoli		Per Kg		
27	Water Melon		Per Kg		
28	Apple		Per Kg		
29	Mango		Per Kg		
30	Dry Chilli (Small)		Per Kg		
31	Dry Chilli (Big)		Per Kg		



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