



# འབྲུག་རྒྱལ་ཁཛུགས་གཞི་རིག་སློབ་ཐོན་སློབ་ཁྲིམས་

## SAMTSE COLLEGE OF EDUCATION



### Purchase Sanction Form

**Date:**

**1. Name:**

**Designation:**

**2. Details of the items**

Sl.No	Particulars	Quantity	Rate	Amount
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
	<b>TOTAL AMOUNT</b>			

3. Purpose for which required:.....

4. Approximate amount involved: Nu.....

5. Fund from which intended to be purchased:.....

6. Amount available in the fund:.....

**Signature of the applicant**

Endorsement by: **Deans/Department Head/Program Leader/Section Head:**

**Remarks:**

- Forwarded to President for your kind Approval.

1. Administrative Officer:

2. Finance Officer:

**PRESIDENT**

**Approved/Not Approved**