

(Annexure 5A/7)

Interview Form (Deans): Viva Voce
Royal University of Bhutan



Name of the candidate: _____

Criteria	Factors	Marks	Marks awarded
1. Personality (10)	1.1 Attitude, demeanor and confidence	10	
2. Language (20)	2.1 Dzongkha (Fluency, clarity & Vocabulary)	10	
	2.2 English (Fluency, clarity & Vocabulary)	10	
3. Leadership & Management (50) (Knowledge, Skills & Understanding)	3.1 Experience (in organising and managing academic activities/events/clubs/ Programmes)	10	
	3.2 General awareness (awareness of the work situation and environment including challenges and opportunities)	10	
	3.3 Openness to experience (well developed and positive orientation towards learning)	10	
	3.4 Analytical skills & promptness to comprehend issues (ability to respond and resolve issues as presented in the case)	10	
	3.5 Initiative & Team Work (Importance the candidate places on initiative and teamwork)	10	
4. Academic (20)	4.1 Experience in Academic Leaderships (ability to maintain & implement academic regulations/guidelines, innovative approaches to quality, teaching and learning in the college, including resource management)	10	For DAA only
	4.2 Interest & the will (Assume the responsibility of the applied position and strive for excellence in maintenance and development of academic activities)	10	
4. Research (20)	4.1 Develop Research Capacity and establish institutional research linkages for the college (ability to lead in developing research policies and implementation of research projects for the college and establish institutional linkages with external organisations)	10	For DRIL only
	4.2 Interest & the will (Assume the responsibility of the applied position and strive for excellence in maintenance and development of research activities)	10	
4. Students' Affairs (20)	4.1 Management of students' affairs (ability to manage & provide advisory services to students' activities and maintain discipline and regulations along with the responsibilities for academic and research activities)	10	For DSA only
	4.2 Interest & the will (Assume the responsibility of the applied position and strive for excellence in maintenance and development of students' activities)	10	
		100	

Place:

Date:

Name & Signature of the Committee member:

**ROYAL UNIVERSITY OF BHUTAN
DECLARATION OF CONFLICT OF INTEREST**

Name: _____

Designation: _____

Official Address: _____

Declaration:

I hereby declare that (please tick the relevant one):

I DO NOT have any of my family member(s)/relative(s) appearing for the selection interview of
.....

I DO HAVE my family member(s)/relative(s) appearing for the selection interview of
.....

His/her details are:

Name:.....

CID No:.....

Relationship to you:.....

Signature:.....

Date:.....