

# STANDARD BIDDING DOCUMENT

## Supply of Games & Sports Items for 2025-2026

(Samtse College of Education)



Royal Government of Bhutan  
Ministry of Finance  
2023



1	Package	3
2	Quotation	Supply of Games & Sports Items for 2025-2026
3	Last date of submission	2 <sup>nd</sup> July, 2025 at 2.00pm
4	Place of submission	Office of Store In-Charge
5	Date of opening	2 <sup>nd</sup> July, 2025 at 2.30pm
6	Place of opening	Conference Hall
7	EMD	Nu. 12000 (Twelve Thousand only)



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SAMTSE COLLEGE OF EDUCATION



## Supply of Games & Sports items for 2025-2026

### TERMS AND CONDITIONS

1. The rates quoted shall be CIF Samtse College of Education for the **Supply of Games & Sports items for 2025-2026**. Generally, the rates quoted shall be inclusive of all charges/levies/taxes which the suppliers shall bear.
2. The quotation should be accompanied by the valid trade license issued by the Ministry of Economic Affairs and the Tax Clearance Certificate issued by the Department of Revenue and Customs, Royal Government of Bhutan, as the enclosure. Quotation without a valid trade license and tax certificate as enclosure shall be rejected.
3. The tender shall be accompanied by an application to the **PRESIDENT**, Samtse College of Education.
4. Sealed envelopes containing the quotation shall be marked **Original** and **Duplicate** in separate envelopes. The quotation will be opened in the Conference Hall, Samtse College of Education on **2<sup>nd</sup> July 2025 at 2.30 PM**.
5. The rates quoted shall be valid for a period of 12 months from the date of quotation.
6. Goods should be supplied within **30 days** from the date of issue of the purchase order.
7. Earnest money of **Nu.12000.00 (Twelve thousand)** only should be furnished in the form of Bank Draft in favor of the **PRESIDENT**, Samtse College of Education. Quotation without earnest money shall be rejected.
8. The College reserves the right to vary the quantity up to **10%** on the same terms and conditions.
9. All equipment supplied must be as per the specification and any fake item noticed shall be rejected, returned at the supplier's cost and shall be dealt with as per Clause 18 of the terms and conditions.
10. The College reserves the right to reject all or any tender without assigning any reason.
11. If the supplier fails to supply the required quality and quantity of goods, the College Administration will forfeit the earnest money and terminate the contract without any explanation and the supply order will be given to the next evaluated lowest bidder.

Samtse College of Education



: 05 365391(President) 365274 (Adm) 365273 (Office) 365363 (Fax) P.O Box No. 329

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12. Failing to submit the quotation within the submission dateline shall be declared as 'late' and rejected. The same would be returned unopened to the supplier.
13. The rules and regulations for the establishment and operation of Industrial and Commercial ventures must be adhered to with regard to the establishment of license ventures.
14. The rates should be quoted against the specification provided and failing to quote in conformity with the specification shall be disqualified for evaluation.
15. The purchaser shall not be responsible for any damage, loss or due incident that occurred during the transportation. The supplier will be fully responsible for making them good at his own cost.
16. The supplier should have a warranty of one year from the date of delivery.
17. The supplier should be able to supply the material immediately during the time of emergency and if the bidder fails to supply the required material the bidder shall bear the expenses to purchase from another supplier for the College, Samtse.
18. The committee will directly reject the tender if the supplier supplies duplicate/fake or compromised material and the College Administration will forfeit the earnest money and terminate the contract without any explanation and the supply order will be given to the next evaluated lowest bidder.
19. If the selected bidder fails to supply the goods within the stipulated time, the liquidated damages of **Nu.0.1%** per day of the bill amount will be imposed.
20. Pursuant to the condition above, the second-lowest bidder at his quoted rate shall be asked to supply the goods after submitting performance security to the College Administration.
21. The performance security retained with the College shall be refunded to the concerned supplier after the completion of the supply of goods.
22. The College will process the bills for payment only upon complete delivery of the goods to the College.
23. Decision taken by the College Tender Committee will be final and binding.
24. In addition to the terms and conditions mentioned above, all other relevant regulations of the **Procurement Rules and Regulation 2023**, shall apply where specific mention is not made.

**GAMES AND SPORTS ITEMS FOR FISCAL YEAR-2025-2026**

Sl.No	Description of Goods	Unit	Rate (Nu)	Brand Name (Please Specify)	Remarks
1	Football			Cisco/Niva	
2	Volley ball			Cisco/Niva	
3	Basket ball			Niva	
4	Football Net			Nylon/Niva	
5	Badminton Shuttle Cock -Plastic			Yonex Mavis 350 Green	
6	Badminton Shuttle Cock-Feather			Snipe/ Feather	
7	Badminton Net			Cosco/Yonex	
8	Basket ball Net			rixen/Yonex	
9	Volley ball Net			rixen/Yonex	
10	Football Corner Flag				
11	Football Assistant referee's flag				
12	Table Tennis Ball			Stiga	
13	Relay Baton				
14	Futsal Net				
15	Carom Board				
16	Carrom Man			Champion	
17	Table Tennis net				
18	Table tennis clamp				
19	Stop watch				
20	Basket ball Ring				
21	Whistle				
22	Foot Ball Referee Dress				
23	Foot Ball Bib				
24	Cricket Bat			BDM	
25	Cricket Ball			BDM	
26	Cricket batting gloves			BDM	
27	Cricket Wicket Keeper Gloves			BDM	
28	Volleyball Antenna				
29	Table Tennis Board			rixen	
30	Badminton Net Stand			rixen	
31	Badminton Racket			Hundred	

**Note: Please submit each sample to college for approval.**

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