

STANDARD BIDDING DOCUMENT

Supply of Games & Sports Items for 2024-2025

(Samtse College of Education)



Royal Government of Bhutan
Ministry of Finance
2023

1	Package	3
2	Quotation	Supply of Games & Sports Items for 2024-2025
3	Last date of submission	22 th July, 2024 at 12pm
4	Place of submission	Office of Store In-Charge
5	Date of opening	22 th July, 2024 at 2.30pm
6	Place of opening	Conference Hall
7	EMD	Nu. 12000 (Twelve Thousand only)



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Supply of Games & Sports items for 2024-2025

TERMS AND CONDITIONS

1. The rates quoted shall be CIF Samtse College of Education for the **Supply of Games & Sports items for 2024-2025**. Generally, the rates quoted shall be inclusive of all charges/levies/taxes which the suppliers shall bear.
2. The quotation should be accompanied by the valid trade license issued by the Ministry of Economic Affairs and the Tax Clearance Certificate issued by the Department of Revenue and Customs, Royal Government of Bhutan, as the enclosure. Quotation without a valid trade license and tax certificate as enclosure shall be rejected.
3. The tender shall be accompanied by an application to the **PRESIDENT**, Samtse College of Education.
4. Sealed envelopes containing the quotation shall be marked **Original** and **Duplicate** in separate envelopes. The quotation will be opened in the Conference Hall, Samtse College of Education on **22th July 2024 at 2.30 PM**.
5. The rates quoted shall be valid for a period of 12 months from the date of quotation.
6. Goods should be supplied within **30 days** from the date of issue of the purchase order.
7. Earnest money of **Nu.12000.00 (Twelve thousand)** only should be furnished in the form of Cash Warrant/Bank Draft/Unconditional bank guarantee in favor of the **PRESIDENT**, Samtse College of Education. Quotation without earnest money shall be rejected.
8. The College reserves the right to vary the quantity up to **10%** on the same terms and conditions.
9. All equipment supplied must be as per the specification and any fake item noticed shall be rejected, returned at the supplier's cost and shall be dealt with as per Clause 18 of the terms and conditions.
10. The College reserves the right to reject all or any tender without assigning any reason.
11. If the supplier fails to supply the required quality and quantity of goods, the College Administration will forfeit the earnest money and terminate the

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contract without any explanation and the supply order will be given to the next evaluated lowest bidder.

12. Failing to submit the quotation within the submission dateline shall be declared as 'late' and rejected. The same would be returned unopened to the supplier.
13. The rules and regulations for the establishment and operation of Industrial and Commercial ventures must be adhered to with regard to the establishment of license ventures.
14. The rates should be quoted against the specification provided and failing to quote in conformity with the specification shall be disqualified for evaluation.
15. The purchaser shall not be responsible for any damage, loss or due incident that occurred during the transportation. The supplier will be fully responsible for making them good at his own cost.
16. The supplier should have a warranty of one year from the date of delivery.
17. The supplier should be able to supply the material immediately during the time of emergency and if the bidder fails to supply the required material the bidder shall bear the expenses to purchase from another supplier for the College, Samtse.
18. The committee will directly reject the tender if the supplier supplies duplicate/fake or compromised material and the College Administration will forfeit the earnest money and terminate the contract without any explanation and the supply order will be given to the next evaluated lowest bidder.
19. If the selected bidder fails to supply the goods within the stipulated time, the liquidated damages of **Nu.0.1%** per day of the bill amount will be imposed.
20. Pursuant to the condition above, the second-lowest bidder at his quoted rate shall be asked to supply the goods after submitting performance security to the College Administration.
21. The performance security retained with the College shall be refunded to the concerned supplier after the completion of the supply of goods.
22. The College will process the bills for payment only upon complete delivery of the goods to the College.
23. Decision taken by the College Tender Committee will be final and binding.

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24. In addition to the terms and conditions mentioned above, all other relevant regulations of the **Procurement Rules and Regulation 2023**, shall apply where specific mention is not made.

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14	Futsal Net				Provide the sample with marking
15	Carom Board				Provide the sample with marking
16	Carrom Man				Provide the sample with marking
17	Table Tennis net				Provide the sample with marking
18	Table tennis clamp				Provide the sample with marking
19	Stop watch				Provide the sample with marking
20	Basket ball Ring				Provide the sample with marking
21	Whistle				Provide the sample with marking
22	Foot Ball Referee Dress				Provide the sample with marking
23	Foot Ball Bib				Provide the sample with marking
24	Cricket Bat				provide the sample with marking
25	Cricket Ball				provide the sample with marking
26	Cricket batting gloves				Provide the sample with marking
27	Cricket Wicket Keeper Gloves				Provide the sample with marking



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28	Volleyball Antenna				<i>Provide the sample with marking</i>
29	Table Tennis Board				<i>Provide the sample with marking</i>
30	Badminton Net Stand				<i>Provide the sample with marking</i>

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