


STANDARD BIDDING DOCUMENT

Supply of Vegetables, Grocery & Meat Items for 2024-2025 (Samtse College of Education)



Royal Government of Bhutan
Ministry of Finance
2023

Samtse College of Education

 : 05 365391(President) 365274 (Adm) 365273 (Office) 365363 (Fax) P.O Box No. 329

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1	Package	4
2	Quotation	Supply of Vegetables, Grocery & Meat Items for 2024-2025
3	Last date of submission	22 th July, 2024 at 12pm
4	Place of submission	Office of Store In-Charge
5	Date of opening	22 th July, 2024 at 2.30pm
6	Place of opening	Conference Hall
7	EMD	Nu. 12000 (Twelve Thousand only)



Supply of Vegetable, Grocery & Meat item for 2024-2025

TERMS AND CONDITIONS

1. The rates quoted shall be CIF Samtse College of Education for the **Supply of Vegetables, Grocery & Meat items for 2024-2025**. Generally, the rates quoted shall be inclusive of all charges/levies/taxes which the suppliers shall bear.
2. The quotation should be accompanied by the valid trade license issued by the Ministry of Economic Affairs and the Tax Clearance Certificate issued by the Department of Revenue and Customs, Royal Government of Bhutan, as the enclosure. Quotation without a valid trade license and tax certificate as enclosure shall be rejected.
3. The tender shall be accompanied by an application to the **PRESIDENT**, Samtse College of Education.
4. Sealed envelopes containing the quotation shall be marked **Original** and **Duplicate** in separate envelopes. The quotation will be opened in the Conference Hall, Samtse College of Education on **22th July 2024 at 2.30 PM**.
5. The rates quoted shall be valid for a period of 12 months from the date of quotation.
6. Goods should be supplied within **30 days** from the date of issue of the purchase order.
7. Earnest money of **Nu.12000.00 (Twelve thousand)** only should be furnished in the form of Cash Warrant/Bank Draft/Unconditional bank guarantee in favor of the **PRESIDENT**, Samtse College of Education. Quotation without earnest money shall be rejected.
8. The College reserves the right to vary the quantity up to **10%** on the same terms and conditions.
9. All equipment supplied must be as per the specification and any fake item noticed shall be rejected, returned at the supplier's cost and shall be dealt with as per Clause 18 of the terms and conditions.
10. The College reserves the right to reject all or any tender without assigning any reason.

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11. If the supplier fails to supply the required quality and quantity of goods, the College Administration will forfeit the earnest money and terminate the contract without any explanation and the supply order will be given to the next evaluated lowest bidder.
12. Failing to submit the quotation within the submission dateline shall be declared as 'late' and rejected. The same would be returned unopened to the supplier.
13. The rules and regulations for the establishment and operation of Industrial and Commercial ventures must be adhered to with regard to the establishment of license ventures.
14. The rates should be quoted against the specification provided and failing to quote in conformity with the specification shall be disqualified for evaluation.
15. The purchaser shall not be responsible for any damage, loss or due incident that occurred during the transportation. The supplier will be fully responsible for making them good at his own cost.
16. The supplier should have a warranty of one year from the date of delivery.
17. The supplier should be able to supply the material immediately during the time of emergency and if the bidder fails to supply the required material the bidder shall bear the expenses to purchase from another supplier for the College, Samtse.
18. The committee will directly reject the tender if the supplier supplies duplicate/fake or compromised material and the College Administration will forfeit the earnest money and terminate the contract without any explanation and the supply order will be given to the next evaluated lowest bidder.
19. If the selected bidder fails to supply the goods within the stipulated time, the liquidated damages of **Nu.0.1%** per day of the bill amount will be imposed.
20. Pursuant to the condition above, the second-lowest bidder at his quoted rate shall be asked to supply the goods after submitting performance security to the College Administration.
21. The performance security retained with the College shall be refunded to the concerned supplier after the completion of the supply of goods.
22. The College will process the bills for payment only upon complete delivery of the goods to the College.
23. Decision taken by the College Tender Committee will be final and binding.

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24. In addition to the terms and conditions mentioned above, all other relevant regulations of the Procurement Rules and Regulation 2023, shall apply where specific mention is not made.

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2. Meat Items for 2024-2025 Fiscal year

Sl.No	PARTICULARS	SPECIFICATION	UNIT	RATE
1	Chicken		Kg	
2	Beef		Kg	
3	Fish		Kg	
4	Pork		Kg	
5	Mutton		Kg	

3. GROCERY ITEMS 2024-2025 Fiscal Year

Sl.No	PARTICULARS	SPECIFICATION/ BRAND	UNIT	RATE
1	Red Rice		Per Kg	
2	Krem-top		Per Kg	
3	Dry Motar		Per Kg	
4	Chilli Powder		Per Pkt	
5	Haldi Powder		Per Pkt	
6	Jerra Powder		Per Pkt	
7	Meat Masala		Per Pkt	
8	Vegetable Masala		Per Pkt	
9	Garam Masala		Per Pkt	
10	Taste Maker		Per 250gm	
11	Tomato Sauce		Per 700gm	
12	Papad		Per Pkt	
13	Finge		Per Pkt	
14	Soya Bean Sauce		Per 700 gm	
15	Neutrila		Per Kg	
16	Panner		Per Kg	
17	Chana		Per Kg	
18	Panch Phoron Masala		Per Kg	
19	Dry Fish		Per Kg	
20	Egg		Per Tray	

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