

STANDARD BIDDING DOCUMENTS

SUPPLY OF LIBRARY BOOKS



Samtse College of Education

Samtse, Bhutan

2023



Royal University of Bhutan

འབྲུག་རྒྱལ་འཛིན་གཙུག་ལག་སློབ་མེ
SAMTSE COLLEGE OF EDUCATION



Ref: 37/SCE-Quot /2023-2024/ 29

Date: 6th July 2023

The General Manager
Advertisement Division
Kuensel Corporation
Thimphu.

Sir/Madam,

The undersigned would like to request your office to kindly publish the following notice inviting tender in your newspaper dated 7th July 2023 and bill may be sent to us for payment:

SAMTSE COLLEGE OF EDUCATION
NOTICE INVITING TENDER

Samtse College of Education is pleased to invite sealed tender from the eligible license holders for the supply and services of the following items for the financial year 2023-2024.

Sl. No	Particulars
1	Supply of Stationery items
2	Supply of Hardware, Electrical & Plumbing items
3	Supply of Games & Sports items
4	Supply of IT equipment & Accessories
5	Supply of Science laboratory equipment & chemical
6	Supply of Vegetables, Grocery and Meat items
7	Supply of Library Books

The bidding documents can be downloaded from our website <http://www.sce.edu.bt> of Samtse College of Education. The last date for submission of tender is 27th July 2023 at 12:00 PM and it will be opened on the same day at 2:30 PM.

For any further inquiry, please contact Administrative Section at 05-365273, during working hours.

President

Yours sincerely,

(Rinchen Dorji, PhD)

PRESIDENT



: 05 365391(President) 365274 (Adm) 365273 (Office) 365363 (Fax) P.O Box No. 329

Visit us at www.sce.edu.bt

1	Package	6
2	Quotation	Library Books
3	Last date of submission	22nd July,2022 at 12pm
4	Place of submission	Office of Store Incharge
5	Date of opening	22nd July,2022 at 2.30pm
6	Place of opening	Conference Hall
7	EMD money	Nu.30,000.(Thirty Thousand Only)



Supply of Library Books -2023-2024

TERMS & CONDITIONS

1. You are invited to submit your priced bid for the supply of the following items;
 - i) **Library Books.**
2. The bidder(s) may quote for any or all items under this invitation. Each item shall be evaluated and the contract awarded separately to the firm(s) offering the lowest evaluated price for each item
3. The bidder(s) shall submit one original of the priced quotation with the Form of Bid and clearly marked ORIGINAL. In addition, the bidder(s) should also submit one copy marked as COPY. The quotation including all documents in the attached format should be sealed in an envelope as required by PRR 2009 clause 5.1.7.2 and addressed to and delivered at the following address [*insert address of receipt of bids*].

Your quotation in the required format should be addressed and submitted to:

**President
College of Education
Samtse, Bhutan**

4. The deadline for receipt of your quotation(s) by the purchaser at the indicated address is 12.00 PM Bhutan time on 27th July, 2023 and will be opened on the same day at 2. 30PM.
5. The bid shall be accompanied by a bid security of Nu. 30,000/-(thirty thousand only) in the form of a cash warrant, demand draft or unconditional Bank Guarantee valid for six months. Any bid not accompanied by bid security shall be treated as nonresponsive.
6. Quotations by fax or by electronic means are **not** acceptable. The quotation should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply are an integral part of the Contract.
 - a) **PRICE:** all prices shall be quoted in Ngultrum. The quoted price shall be inclusive of all related costs including taxes, duties and other levies to the final place of delivery. The final place of delivery is Samtse **College of Education, Samtse, Bhutan.**



- b) **EVALUATION OF QUOTATION:** offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of their quoted prices. In evaluating the quotations, the purchaser will determine for each quotation the evaluated price by adjusting the price quotation by making any corrections for any arithmetical errors as follows;
- (i) Where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
 - (ii) Where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted shall govern unless in the opinion of the Employer there is an obviously gross misplacement of the decimal point in the unit rate, in which case the line item total as quoted shall govern, and the unit rate shall be corrected.
 - (iii) If the supplier refuses to accept the correction, this quotation will be rejected and the bid security shall be forfeited.
- c) **AWARD OF PURCHASE ORDER:** the award will be made to the bidder who is offering the lowest evaluated price that meets the specifications. The successful bidder will sign a contract as per the attached form of contract and terms and conditions of supply.
- d) **VALIDITY OF THE OFFERS:** your quotation(s) shall be valid for a period of 90 days from the deadline for receipt of quotation(s).
7. Further information can be obtained from:
- The Samtse College of Education, Samtse, Bhutan**
Phone No. 05-365274/05-365363
8. The Samtse College of Education has a budget allocation for the purchase of goods and wishes to apply some of that allocation for the purchase of goods for which this Request for Quotation is issued.
9. Depending on the final requirement, the purchaser may increase or decrease the quantities by fifteen percent (15%) of the purchase order.
10. The quotation(s) will be opened in the presence of bidders or their representatives who choose to attend at the specified venue and time.



11. The Purchaser is not bound to accept the lowest bid and reserves the right to accept or reject any or all the bids without assigning any reason whatsoever.
12. The bidder whose bid is accepted will be notified of the award of a contract by the Purchaser prior to the expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the supply order (sample form attached).
13. Normal commercial warranty/guarantee shall be applicable to the supplied goods.



SI No	ISBN	Title	Author	Publisher	Year	Qty	Rate(Nu.)
1	9781118496718	1,001 calculus practice problems for dummies	Patrick, J.M.T.	John Wiley & Sons.	2014	4	
2	978-0393877090	21st century astronomy: The solar system.	Smith, B., Blumenthal, G., & Kay, L.	New York: W W Norton & Co. Inc.	2022	3	
3	9780857029805	your education research	Mike Lambert	SAGE	2012	18	
4	9781556203398	A contemporary approach to substance use disorders and addiction counseling	Ford Brooks and Bill McHenry.	American Counseling Association	2015	3	
5	9781319191887	A Writers reference with reference	Hacker, D.	Bedford/Saint Martin's,	2021	4	
6	9781473967465	Action research : all you need to know.	McNiff, J., & Whitehead, J.	SAGE, Los Angeles,	2017	3	
7	9780646226590	Action research as professional development	Grundy, S.	Innovative Links Project, Murdoch, W.A.,	1995	4	
8	9781544324395	Action research: Improving schools and empowering educators.	Mertler, C. A.	SAGE Publications, Inc., Thousand Oaks, California,	2020	3	
9	9780415494786	Adult education and lifelong learning : theory and practice	Jarvis Peter.	Routledge	2010	3	
10	9783031145094	Advanced Theories of Educational Leadership, Policy Implications of Research in Education (Vol. 14).	Arar, K., & Oplatka, I. (Eds.).	Springer International Publishing AG	2022	4	



11		An introduction to mathematical modeling	Alder, M.D.		2001	4	
12		An introduction to mathematical modeling	Fowkes, N. D., & Mahony, J. J.	WILEY	2002	4	
13	471139319	Applied calculus for business, social sciences, and life sciences.	Hughes-Hallett, D., & Taylor, P. D.	WILEY	1996	2	
14	9781337392938	Biology	Eldra Solomon	Cengage Learning	2019	2	
15	9781119293491	Calculus for dummies	Mark Ryan	John Wiley & Sons, Inc.	2016	4	
16		Calculus made easy: Being a very-simplest introduction to those beautiful methods of reckoning which are generally called by the terrifying names of the differential calculus and the integral calculus	Thompson, S. P.		2015	4	
17	9781461479451	Calculus with applications	Peter D. Lax, Maria Shea Terrell	Springer, New York,	2016	4	
18	9780521165198	Cambridge academic English – An integrated skills course for EAP: B1+ (Intermediate) student’s book.	Thaine, C. & McCarthy, M.	Cambridge University Press.	2012	4	
19	9780534640170	Career counseling : applied concepts of life	Vernon G. Zunker	Brooks/Cole	2006	1	



20	9780205340552	Career counseling : process, issues, and techniques	Norman C. Gysbers, Mary J. Heppner, Joseph A. Johnston	Allyn and Bacon	2003	2	
21	9780133917772	Career information, career counseling, and career development (eleventh edition)	Duane Brown	Pearson	2016	1	
22	978-0470563861	Celebrating every learner: Activities and strategies for creating a multiple intelligences classroom.	Hoerr, T. R., Boggeman, S., & Wallach, C.	Jossey-Bass	2010	4	
23	9781119454175	Cell biology	Janet Iwasa, Gerald Karp,	Global edition	2018	2	
24	978-0321704955	Chemistry	McMurray, J. E., & Fay R. C		2010	3	
25	978-0415740722	Cities and development.	Fox, S., & Goodfellow, T.	Routledge.	2016	4	
26	9781133602767	Classroom teaching skills (9th Ed.). USA: Wadsworth: Cengage Learning.	Copper, M. J.	Wadsworth Cengage Learning	2014	2	



27		Climate Change: What Everyone Needs To know About Climate Change, Global Warming: Understanding Science, Mother Nature, The Facts, Consequences and Solutions	Dalton, L. M.		2018	4	
28	9780521821919	Coding theory - A first course.	Ling,S., & Xing,C.		2004	4	
29		Comprehensive coordinate geometry.	Mahajan, S. P., & Verma, G. K.	Laxmi Publications	2000	2	
30	978-0854043828	Contemporary chemistry for schools & colleges.	Vanessa Kind	Royal Society of Chemistry	2004	3	
31	9781292162072	Curriculum : foundations, principles, and issues	Allan C. Ornstein	Pearson	2018	1	
32	9780133572322	Curriculum development : a guide to practice	Jon Wiles , Joseph Bondi	Pearson	2015	23	
33	9780205449606	Curriculum planning : a contemporary approach	Forrest W. Parkay, Eric J. Anctil, Glen Hass	Pearson	2006	21	
34	9781412988902	Curriculum theory: Conflicting visions and enduring concerns.	Schiro, M. S.	SAGE Publications, Thousand Oaks, Calif.,	2013	2	
35	978-1478613060	Demography: The study of human population.	Lundquist, J. H., Anderton, D. L., & Yaukey, D.	Waveland Press.	2014	4	



36	9781473916371	Developing effective research proposals	Keith F. Punch	SAGE	2016	20	
37	9780205826544	Development across the life span	Robert S. Feldman	Pearson Education	2010	3	
38	978-8176497831	Development and under development.	Seligson, M., A.	Mumbai: Viva Books Ltd.	2007	2	
39	9781605358741	Developmental Biology	Scott F. Gilbert & Michael J.F. Barresi	Oxford University Press	2020	2	
40	978-1593276409	Doing maths with python: Use programming to explore algebra, statistics, calculus, and more!.	Saha, A.	No Starch Press,US; 1st edition	2015	4	
41	9781526459480	Doing research in counselling and psychotherapy	John McLeod	SAGE	2022	3	
42	9789811094118	Education in Bhutan: Culture, Schooling, and Gross National Happiness.	Schuelka, M. J., & Maxwell, T. W. (Eds.).	Springer	2018	4	
43	9788120343733	Educational research : planning, conducting and evaluating quantitative and qualitative research	John W. Creswell and Timothy C. Guetterman	PHI Learning Private Limited	2012	21	
44	9780933964785	Effective methods of teaching business education.	Bailey, G.A., Kurth, L.A., & Rader M.H.	National Business Education Association, Reston, VA,	2013	4	



45	9789634411659	Energy education: Volume I. Veszprém: National Centre for Educational Technology.	Marx, G.	National Centre for Educational Technology, Veszprém	1989	4	
46	9780805862874	Engaging minds : changing teaching in complex times	Brent Davis, Dennis J. Sumara, Rebecca Luce-Kapler	Routledge	2008	19	
47	9780367488659	English for academic purposes	Ken Hyland	Routledge (Manohar)	2020	4	
48	9781119912637	Entrepreneurship	Harish,R., Peters, M., & Shepherd, D	Wiley Publishing, Inc., Hoboken, NJ,	2023	4	
49	978-1849710626	Environmental management in organisations: The IEMA handbook /London,UK, dbook.	Brady, J.	The Institute of Environmental Management and Assessment.	2011	4	
50	9780199255634	Evolution, an introduction	Stephen Stearns	OUP	2005	4	
51	9780974636849	Financial statements.xls: A step-by-step guide to creating financial statements using microsoft excel (2nd ed.).	Rubin, J.	Limelight Media, Los Angeles, CA,	2004	4	



52	978-1107627888	Geometry	David A. Brannan, Matthew F. Esplen, et al.	Cambridge University Press	2012	3	
53	9780199997169	Gestures of music theater : the performativity of song and dance	Symonds, D., & Taylor, M.	New York: Oxford University Press.	2014	3	
54	9781847204721	Globalization: Economic development and inequality: An alternative perspective. Edward Elgar.	Reinert, R., E.	Edward Elgar.	2007	4	
55	978-0615433837	Green chemistry and the ten commandments of Sustainability	Manahan,S.E.	ChemChar Research	2010	4	
56	9780618270446	Groups : theory and experience	Rodney Napier, Matti K. Gershenfeld	Houghton Mifflin Company	2004	4	
57	9781133945468	Groups process and practice 9th edition	Marianne Schneider Corey, Gerald Corey, Cindy Corey,	Brooks/Cole	2014	1	
58	9781522529538	Handbook of research on digital content, mobile learning, and technology integration models in teacher education	Jared Keengwe	IGI Global	2018	2	



59	9780415823494	Helping doctoral students write : pedagogies for supervision	Barbara Kamler and Pat Thomson	Routledge	2014	20	
60	9780435802912	History teaching and historical understanding.	Dickinson, A.K., & Lee, P.J.	Heinemann, London,	1987	4	
61	9780585321073	How people learn : brain, mind, experience, and school	John Bransford	National Academy Press	2020	20	
62	9781440878824	How to write and publish a scientific paper	Barbara Gastel	Cambridge University Press	2017	20	
63	9780128226520	Human growth and development	Cameron, N., & Schell, L. (Eds.).	Academic Press	2022	4	
64	9780734610454	Illustrating statistical procedures : for business, behavioural and social science research	Ray W. Cooksey	Tilde University Press	2017	24	
65	9780134053240	Imaginative writing: Elements of craft.	Burroway, J.	Pearson; 4th edition	2014	2	
66	978-0135145296	Integrating computer technology into the classroom: Skills for the 21st Century (4th ed.)	Gary, R. M., & Deborah, L.	Pearson	2009	11	
67	9780137544677	Integrating educational technology into teaching : transforming learning across disciplines	Joan E. Hughes & M. D. Roblyer	Pearson	2022	4	



68	9781425803797	Integrating technology into the curriculum	Shelly Frei, Amy Gammill, Sally Irons	Shell Education	2007	3	
69	.978-0415661522	International economic development: Leading Issues and challenges.	Yu., T., F., L, Kee Y., W, Kwan, D., S.	London: Routledge.	2014	4	
70	9781781001936	International handbook on teaching and learning economics.		Edward Elgar, Cheltenham,	2013	4	
71	9781526467249	Interpreting qualitative data	David Silverman	SAGE	2019	19	
72	9781462539222	Introduction to addictive behaviors	Dennis L. Thombs, Cynthia J. Osborn	Guilford Press	2021	3	
73	9780194371544	Language, context, and text: Aspects of language in a social-semiotic perspective	Halliday, M. A. K., & Hasan, R.	OUP.	1989	4	
74	9780415303446	Learning to teach in higher education	Paul Ramsden	Routledge	2010	1	
75	9780170452816	Life Span Human Development	Sigelman, C, K., George, L, D., Cunial, K., Hohler, M., Ballam, N., & Rider, E, A.	Cengage Learning.	2022	4	



76	978-8125900764	Map work and practical geography. New Delhi: Vikas Publishing House - 110014.	Singh, G.	S Chand; Fourth edition	2021	3	
77	9781847874412	Mathematical misconceptions: A guide for primary teachers.	Cockbum, A.	SAGE Publication.	2010	3	
78		Mathematical models	Filar, J. A., & Krawczyk, J. B.	Eolss Publishers.	2009	4	
79	9783030551926	Mathematics and its history	Stillwell, J.	SPRINGER	2020	4	
80	750702907	Mathematics, education and philosophy: An International Perspective.	Ernest, P.	Routledge,	2009	1	
81	9781133936794	McKeachie's teaching tips : strategies, research, and theory for college and university teachers	Marilla D. Svinicki	Cengage	2014	1	
82	9780735697775	Microsoft powerpoint 2016: Step by Step.	Joan Lambert	Microsoft Press	2015	4	
83	9780735697775	Microsoft word 2016: Step by Step.	Joan Lambert	Microsoft Press	2015	4	
84	978-3642090004	Misconceptions in Chemistry: Addressing Perceptions in Chemical Education Paperback	Barke, H.D., Hazari, A., & Yitbarek,S.	Springer- Verlag Berlin Heidelberg.	2010	4	
85	9789993653127	My green school : an outline	Thakur S Powdyel		2014	18	
86	9781413403916	Myths and misconceptions in modern physics.	Claybourne, J. P.	Philadelphia, PA: Xlibris.	2003	4	



87	8171675530	Of the best songs and lyrical poems in the English language	Palgrave, T. F.		2011	2	
88	9783540345633	Ordinary differential equations	Arnol'd, V. I.	SPRINGER	2009	1	
89	9780194329996	Oxford grammar for EAP:English grammar and practice for academic purposes	Paterson, K. & Wedge, R.	Oxford University Press.	2014	4	
90		Pedagogy of economics.	Rajkumar, M.	India: Laxmi Book Publication.	2019	4	
91	9781493950287	Physics of societal issues: Calculations on national security, environment, and energy.	Hafemeister, D. W.	New York: Springer.	2016	1	
92	978-1442265318	Population geography: Tools and issues.	Newbold, K. B.	Rowman and Littlefield.	2017	4	
93	978-1449693527	Principles of environmental chemistry	Girard, J. E.	Jones and Bartlett Publishers, Inc	2013	1	
94	978-1118343289	Remote sensing and image interpretation.	Lillesand, T., Keifer, R. W., & Chipman, J.	New York: John Wiley and Sons.	2015	1	
95	9781506386706	Research design : qualitative, quantitative, and mixed methods approaches / John W. Creswell & J. David Creswell.	John W. Creswell & J. David Creswell.	SAGE	2018	9	



96	9781526449900	Research methodology : a step-by-step guide for beginners	Ranjit Kumar	SAGE	2018	20	
97	978036708698	Research methods in education	Louis Cohen, Lawrence Manion & Keith Morrison	Routledge	2018	7	
98	9780313353888	Rewiring your self to break addictions and habits : overcoming problem patterns	Angela Browne-Miller.	Praeger	2010	1	
99	9781506391342	School, Family, and Community Partnership	Joyce L. Epstein, Mavis G. Sanders , et al.	Corwin, A SAGE Company, Thousand Oaks, California,	2019	4	
100	978-0131916562	Science Instruction In The Middle And Secondary Schools	Eugene L. Chiappetta	Pearson College Div	2005	4	
101	978-0309054980	Science Teaching Reconsidered: A Handbook	National Research Council	National Academies Press	1997	4	
102	9781264877775	Six ideas that shaped physics, Unit T. Some processes are irreversible. New York, NY: McGraw-Hill Education	Moore, T. A.	McGraw Hill LLC, New York,	2023	1	



103	9781412968355	Styles and strategies for teaching high school mathematics.	Thomas, E., Brunsting, J., & Warrick, P.	Corwin, Thousand Oaks, Calif.,	2010	4	
104	9789811377471	Surviving and thriving in postgraduate research	Ray Cooksey & Gael McDonald.	Springer	2019	16	
105	9781433117909	Talking green : exploring contemporary issues in environmental communications	Lee Ahern & Denise Sevick Bortree.	Peter Lang	2012	2	
106	978-1891022074	Targeting student's science misconceptions - Physical science concepts using conceptual change model.	Stepans, J.	Snowboard Inc.: Florida.	2003	7	
107	9780335208630	Teaching secondary science with ICT.	Barton, R.	Open University press, Buckingham,	2004	2	
108	9781609601478	Technology integration in higher education : social and organizational aspects	Daniel W. Surry	Information Science Reference	2011	4	
109	9780195155334	The art of teaching science: Inquiry and innovation in middle and high school.	Hassard, J.	Oxford University Press, New York,	2005	2	
110	978-0062731005	The cartoon guide to physics.	Gonick, L.	Harper Collins	2002	4	
111	978-8131792131	The Feynman lectures on physics (Vol. 3).	Feynman, R. P., Leighton, R. B., & Sands, M. L.	Pearson Education; First Edition	2012	3	



112	978-0333478707	The geography teacher's guide to the classroom.	Fien, J., Gerber, R., & Wilson, P.	Palgrave Macmillan; 2nd edition	1990	4	
113	9780141189178	The good woman of Setzuan.	Brecht, B.	UK: Penguin.	2007	2	
114	978-0143423904	The inheritance of loss.	Desai, K.	Penguin	2014	1	
115	9781483349800	The SAGE handbook of qualitative research	Norman K. Denzin, Yvonna S. Lincoln	SAGE	2018	20	
116	9781319249229	The St. Martin's guide to writing	Axelrod, R.B., & Cooper, C.R.	St Martins; 13th edition	2021	2	
117	9780357622957	THEORY AND PRACTICE OF GROUP COUNSELING	GERALD COREY	CENGAGE LEARNING,	2022	3	
118	978-0521521499	Thinking skills.	Butterworth, J., & Thwaites, G.	Cambridge University Press	2005	2	
119	9780415808569	Curriculum Development in the Postmodern Era: Teaching and Learning in an Age of Accountability	Slattery, P.	Taylor & Francis Ltd,	2012	3	
120	978-1416605706	Using technology with classroom instruction that works.	Pitler, H., Hubbell, E. R., & Kuhn, M.	Assn for Supervision & Curriculum	2007	3	
121	9781416614968	Using technology with classroom instruction that works. (2nd ed).	Pitler, H., Elizabeth, R., & Kuhn, M.		2012	4	



122	9789352250479	Waiting for Godot.	Beckett,S	New Delhi: Pearson	2016	3	
123	9780864319128	What teachers need to know about teaching methods	Westwood P.	ACER Press	2008	8	

