

STANDARD BIDDING DOCUMENTS

SUPPLY OF GAMES AND SPORTS ITEMS



Samtse College of Education

Samtse, Bhutan

2023



Royal University of Bhutan

འབྲུག་རྒྱལ་འཛིན་གཙུག་ལག་སློབ་མེ
SAMTSE COLLEGE OF EDUCATION



Ref: 37/SCE-Quot /2023-2024/ 29

Date: 6th July 2023

The General Manager
Advertisement Division
Kuensel Corporation
Thimphu.

Sir/Madam,

The undersigned would like to request your office to kindly publish the following notice inviting tender in your newspaper dated 7th July 2023 and bill may be sent to us for payment:

SAMTSE COLLEGE OF EDUCATION
NOTICE INVITING TENDER

Samtse College of Education is pleased to invite sealed tender from the eligible license holders for the supply and services of the following items for the financial year 2023-2024.

Sl. No	Particulars
1	Supply of Stationery items
2	Supply of Hardware, Electrical & Plumbing items
3	Supply of Games & Sports items
4	Supply of IT equipment & Accessories
5	Supply of Science laboratory equipment & chemical
6	Supply of Vegetables, Grocery and Meat items
7	Supply of Library Books

The bidding documents can be downloaded from our website <http://www.sce.edu.bt> of Samtse College of Education. The last date for submission of tender is 27th July 2023 at 12:00 PM and it will be opened on the same day at 2:30 PM.

For any further inquiry, please contact Administrative Section at 05-365273, during working hours.

President

Yours sincerely,

(Rinchen Dorji, PhD)

PRESIDENT



: 05 365391(President) 365274 (Adm) 365273 (Office) 365363 (Fax) P.O Box No. 329

Visit us at www.sce.edu.bt

1	Package	2
2	Quotation	Supply of Games & Sports Items
3	Last date of submission	27th July 2023 at 12.00PM
4	Place of submission	Office of Store In-Charge
5	Date of opening	27th July 2023 at 02:30PM
6	Place of opening	Conference Hall
7	EMD money	Nu. 13,000.00 (Thirteen Thousand Only)



Supply of Games and Sports Items-2023-2024

TERMS AND CONDITIONS

1. The rates quoted shall be CIF Samtse College of Education for the supply of Games & sports items. Generally, the rates quoted shall be inclusive of all charges/levies/taxes which the suppliers shall bear.
2. The quotation should be accompanied by the valid trade license issued by the Ministry of Economic Affairs and Tax Clearance Certificate issued by the Department of Revenue and Customs, Royal Government of Bhutan, as the enclosure. Quotation without a valid trade license and tax certificate as enclosure shall be rejected.
3. The tender shall be accompanied by an application to the PRESIDENT, Samtse College of Education.
4. Sealed envelopes containing the quotation shall be marked **Original** and **Duplicate** in separate envelopes. The quotation will be opened in the Conference Hall, Samtse College of Education on 22nd July 2022 at 2.30 PM.
5. The rates quoted shall be valid for a period of 12 months from the date of quotation.
6. Goods should be supplied within 30 days from the date of issue of the purchase order.
7. Earnest money of Nu.13000.00 (Three thousand) only should be furnished in the form of Cash Warrant/Bank Draft/Unconditional bank guarantee in favour of the **PRESIDENT**, Samtse College of Education. Quotation without earnest money shall be rejected.
8. The College reserves the right to vary the quantity up to 10% on the same terms and conditions.
9. All equipment supplied must be as per the specification and any fake item noticed shall be rejected, returned at the supplier's cost and shall be dealt with as per Clause 18 of the terms and conditions.
10. The College reserves the right to reject all or any tender without assigning any reason.



11. If the supplier fails to supply the required quality and quantity of goods, the College Administration will forfeit the earnest money and terminate the contract without any explanation and the supply order will be given to the next evaluated lowest bidder.
12. Failing to submit the quotation within the submission dateline shall be declared as 'late' and rejected. The same would be returned unopened to the supplier.
13. The rules and regulations for the establishment and operation of Industrial and Commercial ventures must be adhered to with regard to the establishment of license ventures.
14. The rates should be quoted against the specification provided and failing to quote in conformity with the specification shall be disqualified for evaluation.
15. The purchaser shall not be responsible for any damage, loss or undue incident that occurred during the transportation. The supplier will be fully responsible for making them good at his own cost.
16. The supplier should have a warranty of one year from the date of delivery.
17. The supplier should be able to supply the material immediately during the time of emergency and if the bidder fails to supply the required material the bidder shall bear the expenses to purchase from another supplier for the College, Samtse.
18. The committee will directly reject the tender if the supplier supplies duplicate/fake or compromised material and the College Administration will forfeit the earnest money and terminate the contract without any explanation and supply order will be given to the next evaluated lowest bidder.
19. If the selected bidder fails to supply the goods within the stipulated time, the liquidated damages of Nu.0.1% per day of the bill amount will be imposed.
20. Pursuant to the condition above, the second-lowest bidder at his quoted rate shall be asked to supply the goods after submitting performance security to the College Administration.
21. The performance security retained with the College shall be refunded to the concerned supplier after the completion of the supply of goods.
22. The College will process the bills for payment only upon complete delivery of the goods to the College.
23. Decision taken by the College Tender Committee will be final and binding.



24. In addition to the terms and conditions mentioned above, all other relevant regulations of the Procurement Manual 2009, shall apply where specific mention is not made.



GAMES AND SPORTS ITEMS OR FISCAL YEAR-2023-2024

Sl.No	Description of Goods	Unit	Brand Name (Please Specify)	Rate (In Nu)	Remarks
1	Football	Per Pcs			<i>Provide the sample with marking</i>
2	Volleyball	Per Pcs			<i>Provide the sample with marking</i>
3	Basketball	Per Pcs			<i>Provide the sample with marking</i>
4	Football Net	Per Set			<i>Provide the sample with marking</i>
5	Badminton Shuttle Cock - Plastic	Per Barrel			<i>Provide the sample with marking</i>
6	Badminton Shuttle Cock- Feather	Per Barrel			<i>Provide the sample with marking</i>
7	Badminton Net	Per Pcs			<i>Provide the sample with marking</i>
8	Basketball Net	Per Set			<i>Provide the sample with marking</i>
9	Volleyball Net	Per Pcs			<i>Provide the sample with marking</i>
10	Football Corner Flag	Per Set			<i>Provide the sample with marking</i>
11	Football Assistant referee's flag	Per Sets			<i>Provide the sample with marking</i>
12	Table Tennis Ball	Per Pkt			<i>Provide the sample with marking</i>
13	Relay Baton	Per Pcs			<i>Provide the sample with marking</i>
14	Futsal Net	Per Set			<i>Provide the sample with marking</i>



15	Carom Board	Per Pcs			<i>Provide the sample with marking</i>
16	Carrom Man	Per set			<i>Provide the sample with marking</i>
17	Table Tennis net	Per Pcs			<i>Provide the sample with marking</i>
18	Table tennis clamp	Per Set			<i>Provide the sample with marking</i>
19	Stopwatch	Per Pcs			<i>Provide the sample with marking</i>
20	Basketball Ring	Per Set			<i>Provide the sample with marking</i>
21	Whistle	Per Pcs			<i>Provide the sample with marking</i>
22	Foot Ball Referee Dress	Per Set			<i>Provide the sample with marking</i>
23	Foot Ball Bib	Per Pcs			<i>Provide the sample with marking</i>
24	Cricket Bat	Per Pcs			<i>provide the sample with marking</i>
25	Cricket Ball	Per Pcs			<i>provide the sample with marking</i>
26	Cricket batting gloves	Per Set			<i>Provide the sample with marking</i>
27	Cricket Wicket Keeper Gloves	Per Set			<i>Provide the sample with marking</i>
28	Volleyball Antenna	Per Pair			<i>Provide the sample with marking</i>
29	Table Tennis Board	Per Set			<i>Provide the sample with marking</i>
30	Badminton Net Stand	Per Pair			<i>Provide the sample with marking</i>

