



ROYAL CIVIL SERVICE COMMISSION
ROYAL GOVERNMENT OF BHUTAN

UNDERTAKING
(FOR IN-COUNTRY PGD COURSES SELECTED THROUGH BCSE)

This Undertaking shall be completed in all respects and duly signed by the candidate in accordance with the information contained therein, prior to his/her departure for studies.

I, (name of candidate) CID. No....., son/daughter of (name of parent) hereby accept the offer of scholarship from RGoB for studies in (mention the course) in (mention institute/university and country) for a duration of years.

I, as the recipient of the scholarship, hereby agree and accept the following terms and conditions:

GENERAL OBLIGATION OF THIS UNDERTAKING

1. Pursue the course of study as offered by the Royal Government and complete it within the duration specified as per Letter of Award No dated
2. Undertake the course as approved by the Royal Government and not change to another course, institute or college or deviate from the letter of award.
3. Abide by all the rules and regulations of the Royal Government and the institute concerned.
4. Submit course joining report to the CSED, RCSC after completion of admission formalities in the college/institute/university.
5. Not discontinue the course and/or leave the institute prior to completion of the course without written consent from the institute/university and the RCSC.
6. Complete studies and serve the Civil Service for a minimum period of double the duration of the approved course (including extension approved by RCSC).
7. Pay to the government an amount equal to two times the scholarship cost (including tuition waivers, bursaries, concessions and quota, stipend and other expenditures) if:
 - 7.1 I fail to produce the completed academic transcript/certificate; or
 - 7.2 I fail to serve the Civil Service two times the duration of the course approved, if required; or
 - 7.3 I do not report to RCSC upon completion of the PGD course; or
 - 7.4 I discontinue my studies for reasons within my control.
8. Refrain from making any statements of facts or opinion in any public forum/media that would reflect negatively on the image of the host institute and/or the Royal Government.

9. Refrain from engaging in political, criminal or commercial/social activities that may be detrimental to the interest and image of the Royal Government.
10. Give top priority to acquire knowledge and skills.

Extension

1. Complete the course of study within the duration specified in the Letter of Award.
2. Not allowed to extend the duration except on grounds of health or events beyond individual control with prior approval from RCSC.
3. Seek prior approval of RCSC for extension of course for reasons beyond the control of the candidate supported by relevant documents and extension approval shall not be granted to undertake an additional/different course.

Termination/Suspension of Study and Scholarship

The study and scholarship shall be terminated if:

1. The conduct of the candidate is not in conformity to the scholarship norms and/or college/university rules;
2. The performance of the candidate is unacceptable to the Institute or RCSC concerned;
3. The candidate does not fulfil the attendance requirements stipulated by the Institute; and
4. The candidate fails to complete the course in the specified period and approval for extension is not accorded.

I hereby do confirm that I have been briefed on all rules, terms and conditions governing my study and I have understood them, including the implications and consequences of deviating from them. In particular, I understand that in the event that I do not adhere to any one of the above-stated terms and conditions, I and/or my guarantor shall be liable for prosecution in the court of law as per the provisions of the laws of the Country.

Place: (Affix Legal Stamp)
Date: Signature of candidate
Contact No.:
Email address:

(Any update/ information related to the study shall be shared using the email address and contact number reflected in this Undertaking. Therefore, RCSC shall not be responsible for non-receipt of information if the email address/contact number is changed or if wrong email/contact number is given)

Caution: This is an important legal document and therefore, should be executed after clearly understanding all the responsibilities, liabilities and implications.

In the event of any failure on the part of the aforementioned person to abide by this Undertaking, I.....(name of guarantor), CID. No..... resident of hereby undertake to refund to the RGoB the stipulated amount failing which, I understand that I as the guarantor shall be liable for prosecution in the court of law as per the provisions of the laws of the Country.

Place:

(Affix Legal Stamp)

Date:

Signature of Guardian

(Note: The Guarantor should be parents/guardian)

Name of Guarantor:

Citizenship ID No.:

Relation with the candidate:

Occupation:

Present address:

Permanent Address:

Mailing Address:.....

Contact No.:

(Any update/ information related to the study shall be shared using the email address and contact number reflected in this Undertaking. Therefore, RCSC shall not be responsible for non-receipt of information if the email address/contact number is changed or if wrong email/contact number is given)

Witnesses:

Signature.....

Name.....

CID. No.....

Briefed by and Undertaking signed in the presence of:

Signature

(Official Seal/Stamp)

Date:

Note: Candidate and the guarantor need to sign on all the pages of this Undertaking.