

STANDARD BIDDING DOCUMENTS

SUPPLY OF GAMES & SPORTS



Samtse College of Education

Samtse, Bhutan

2020





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བསམ་ཅེ་ཤེས་རིག་མཐོ་རིམ་སློབ་གྲྭ།

Royal University of Bhutan
Samtse College of Education



"You cannot give what you do not have." **Druk Gyalpo**

Ref: 37/SCE-Quot/2020-2021/004

Date: 22.06.2020

The General Manager
Advertisement Division
Kuensel Cooperation
Thimphu

Sir,

I would appreciate if you could kindly publish the following notice inviting tender in your newspaper of 22nd June and 23rd 2020 and bill may be sent to us for payment:

**SAMTSE COLLEGE OF EDUCATION
NOTICE INVITING TENDER**

Samtse College of Education is pleased to invite sealed tender from the eligible license holders for the supply and services of the following items for the financial year 2020-2021.

| Sl. No | Particulars |
|--------|---------------------------------------------------|
| 1 | Supply of Stationery items |
| 2 | Supply of Hardware, Electrical & Plumbing items |
| 3 | Supply of Games & Sports items |
| 4 | Supply of IT equipment & Accessories |
| 5 | Supply of Science laboratory equipment & chemical |
| 6 | Supply of Vegetables and Grocery items |
| 7 | Supply of Library Books |

The bidding documents can be download from our website <http://www.sce.edu.bt> of Samtse College of Education. The last date for submission of tender is 6th July 2020 at 12:00PM and it will be opened on the same day at 2:30 PM.

For any inquiry, please contact Administrative Officer at 05-365274 during working hours.

President

Yours sincerely,

Bhuen

(Rinchen Dorji, PhD)
PRESIDENT

Copy to:

1. Accounts Section
2. Office Copy



☎: 05 365391(President) 365274 (Adm Section) 365273 (General Section) P.O
Box No. 329, Visit us at www.sce.edu.bt

| | | |
|----------|--------------------------------|--------------------------------------------|
| 1 | Package | 2 |
| 2 | Quotation | Supply of Games & Sports items |
| 3 | Last date of submission | 6th July, 2020 at 12pm |
| 4 | Place of submission | Office of Procurement Officer |
| 5 | Date of opening | 6th July, 2020 at 2.30pm |
| 6 | Place of opening | Conference Hall |
| 7 | EMD money | Nu. 3,000.00 |



TERMS AND CONDITIONS

1. The rates quoted shall be CIF Samtse College of Education for supply of Stationary items. Generally the rates quoted shall be inclusive of all charges/levies/taxes which shall be borne by the suppliers.
2. The quotation should be accompanied by the valid trade license issued by the Ministry of Economic Affairs and Tax Clearance Certificate issued by the Department of Revenue and Customs, Royal Government of Bhutan, as enclosure. Quotation without valid trade license and tax certificate as enclosure shall be rejected.
3. The tender shall be accompanied by an application to the PRESIDENT, Samtse College of Education.
4. Sealed envelope containing the quotation shall be marked **Original** and **Duplicate** in separate envelopes. The quotation will be opened in the Conference Hall, Samtse College of Education on 6th July, 2020 at 2.30 PM.
5. The rates quoted shall be valid for a period of 12 months from the date of quotation.
6. Goods should be supplied within 30 days from the date of issue of purchase order.
7. Earnest money of Nu.3000.00 (Three thousand) only should be furnished in the form of Cash Warrant/Bank Draft/Unconditional bank guarantee in favor of the **PRESIDENT**, Samtse College of Education. Quotation without earnest money shall be rejected.
8. The College reserves the right to vary the quantity up to 10% on the same terms and conditions.
9. All equipment supplied must be as per the specification and any fake item noticed shall be rejected, returned at the supplier cost and shall be dealt as per the Clause 18 of the terms and condition.
10. The College reserves the right to reject all or any tender without assigning any reason.
11. If the supplier fails to supply the required quality and quantity of goods, the College Administration will forfeit the earnest money and terminate the contract without any explanation and supply order will be given to the next evaluated lowest bidder.
12. Failing to submit the quotation within the submission date line shall be declared as 'late' and rejected. The same would be returned unopened to the supplier.



13. The rules and regulation for establishment and operation of Industrial and Commercial ventures must be adhered to with regard to establishment of license venture.
14. The rates should be quoted against the specification provided and failing to quote in conformity with the specification shall be disqualified for evaluation.
15. The purchaser shall not be responsible for any damage, loss or any undue incident occurred during the transportation. Supplier will be fully responsible for making them good at his own cost.
16. The supplier should have a warranty of one Year from the date of delivery.
17. The supplier should be able to supply the material immediately during the time of emergency and if the bidder fails to supply the required material the bidder shall bear the expenses to purchase from other supplier for the College, Samtse.
18. The committee will directly reject the tender if the supplier supplies duplicate/fake or compromised material and the College Administration will forfeit the earnest money and terminate the contract without any explanation and supply order will be given to the next evaluated lowest bidder.
19. If the selected bidder fails to supply the goods within the stipulated time, the liquidated damages of Nu.0.1% per day of bill amount will be imposed.
20. Pursuant to condition above, the second lowest bidder at his quoted rate shall be asked to supply the goods after submitting performance security to the College Administration.
21. The performance security retained with the College shall be refunded to the concerned supplier after the completion of supply of goods.
22. The College will process the bills for payment only upon complete delivery of the goods to the College.
23. Decision taken by the College Tender Committee will be final and binding.
24. In addition to the terms and conditions mentioned above, all other relevant regulations of the Procurement Manual 2009, shall apply where specific mention is not made.





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**Royal University of Bhutan
Samtse College of Education**

| GAMES AND SPORTS ITEMS OR FISCAL YEAR-2019-2020 | | | | | |
|-------------------------------------------------|-----------------------------------|------------|--------------------|--------------|---------------------------------|
| Sl.No | Description of Goods | Unit | Brand Name (Please | Rate (In Nu) | Remarks |
| 1 | Football | Per Pcs | | | Provide the sample with marking |
| 2 | Volley ball | Per Pcs | | | Provide the sample with marking |
| 3 | Basket ball | Per Pcs | | | Provide the sample with marking |
| 4 | Futsal Ball | Per Pcs | | | Provide the sample with marking |
| 5 | Football Net- Good Quality | Per Set | | | Provide the sample with marking |
| 6 | Badminton Shuttle Cock - Plastic | Per Barel | | | Provide the sample with marking |
| 7 | Badminton Shuttle Cock- Feather | Per Barrel | | | Provide the sample with marking |
| 8 | Badminton Net | Per Pcs | | | Provide the sample with marking |
| 9 | Badminton Racquet | Per Pcs | | | Provide the sample with marking |
| 10 | Basket ball Net | Per Set | | | Provide the sample with marking |
| 11 | Volley ball Net | Per Pcs | | | Provide the sample with marking |
| 12 | Football Corner Flag | Per Set | | | Provide the sample with marking |
| 13 | Football Assistant referee's flag | Per Sets | | | Provide the sample with marking |
| 14 | Table Tennis Ball | Per Pkt | | | Provide the sample with marking |
| 15 | Relay Baton | Per Pcs | | | Provide the sample with marking |
| 16 | Futsal Net | Per Set | | | Provide the sample with marking |



| | | | | | |
|----|----------------------------------|----------|--|--|---------------------------------|
| 17 | Carom Board | Per Pcs | | | Provide the sample with marking |
| 18 | Carrom Man | Per set | | | Provide the sample with marking |
| 19 | Table Tennis net | Per Pcs | | | Provide the sample with marking |
| 20 | Table tennis clamp | Per Set | | | Provide the sample with marking |
| 21 | Stop watch | Per Pcs | | | Provide the sample with marking |
| 22 | Marker | Per Pcs | | | Provide the sample with marking |
| 23 | Basket ball Ring | Per Set | | | Provide the sample with marking |
| 24 | Whistle | Per Pcs | | | Provide the sample with marking |
| 25 | Foot Ball Referee Dress | Per Set | | | Provide the sample with marking |
| 26 | Foot Ball Bib | Per Pcs | | | Provide the sample with marking |
| 27 | Cricket Bat | Per Pcs | | | provide the sample with marking |
| 28 | Cricket Ball | Per Pcs | | | provide the sample with marking |
| 29 | Cricket batting gloves | Per Set | | | Provide the sample with marking |
| 30 | Cricket Wicket Keeper Gloves | Per Set | | | Provide the sample with marking |
| 31 | Volley Ball Flip Score Board | Per Pcs | | | Provide the sample with marking |
| 32 | Basket ball Flip Score Board | Per Pcs | | | Provide the sample with marking |
| 33 | Table Tennis Flip Score Board | Per Pcs | | | Provide the sample with marking |
| 34 | Volleyball Antenna | Per Pair | | | Provide the sample with marking |
| 35 | FootballSubstitutional board | Per No | | | Provide the sample with marking |
| 36 | Digital score board(Basket ball) | Per No | | | Provide the sample with marking |

