

STANDARD BIDDING DOCUMENTS

Supply of ICT Equipments & Accessories



Samtse College of Education

Samtse, Bhutan

2019





། འབྲུག་རྒྱལ་ཁཛིན་གསུལ་ལག་སློབ་སྡེ།
བསམ་ཅེ་ཤེས་རིག་མཁོ་རིམ་སློབ་ཁྱེ།

Royal University of Bhutan
Samtse College of Education



"You cannot give what you do not have." **Druk Gyalpo**

Ref: Ref: 37/SCE-Quot/2019-2020/ 004

Date: 31.05.2019

The General Manager
Advertisement Division
Kuensel Corporation
Thimphu

Sir

I would appreciate if you could kindly publish the following notice inviting tender in your newspaper of 5th June, 2019 and the bill may be sent to us for payment:

**SAMTSE COLLEGE OF EDUCATION
NOTICE INVITING TENDER**

Samtse College of Education under Royal University of Bhutan is pleased to invite sealed tender from eligible license holders for the supply and services of following items for fiscal year 2019-2020.

Sl.No	Particulars
1	Supply of Stationary items.
2	Supply of Hardware, Electrical & Plumbing items.
3	Supply of Games & Sport items
4	Supply of IT equipments & Accessories
5	Science Laboratory equipments and chemical
6	Running College Canteen
7	Supply of Vegetables and Grocery items
8	Supply of Library Books
9	Peling Bookshop.

The bidding documents can be downloaded from College website (www.sce.edu.bt). The last date for submission of tender is 5th July, 2019 at 12 pm and it will be opened on the same day at 2:30PM

PRESIDENT

Yours sincerely

(Rinchen Dorji, PhD)

PRESIDENT

Copy to:

1. Office copy
2. Finance Officer



: 05 365391 (Director General) 365274 (Adm) 365273 (Office) 365363 (Fax) P.O Box No. 329
Visit us at www.sce.edu.bt



1	Package	4
2	Quotation	ICT Equipments & Accessories
3	Last date of submission	5th July,2019 at 12pm
4	Place of submission	Office of Asst. Procurement Officer
5	Date of opening	5th July,2019 at 2.30pm
6	Place of opening	Conference Hall
7	EMD money	Nu. 7500.00



TERMS AND CONDITIONS

1. The rates quoted shall be CIF Samtse College of Education for supply of Stationary items. Generally the rates quoted shall be inclusive of all charges/levies/taxes which shall be borne by the suppliers.
2. The quotation should be accompanied by the valid trade license issued by the Ministry of Economic Affairs and Tax Clearance Certificate issued by the Department of Revenue and Customs, Royal Government of Bhutan, as enclosure. Quotation without valid trade license and tax certificate as enclosure shall be rejected.
3. The tender shall be accompanied by an application to the **PRESIDENT**, Samtse College of Education.
4. Sealed envelope containing the quotation shall be marked **Original** and **Duplicate** in separate envelopes. The quotation will be opened in the Conference Hall, Samtse College of Education on 5th July, 2019 at 2.30 PM.
5. The rates quoted shall be valid for a period of 12 months from the date of quotation.
6. Goods should be supplied within 30 days from the date of issue of purchase order.
7. Earnest money of Nu.7500.00 (Seven thousand five Hundred) only should be furnished in the form of Cash Warrant/Bank Draft/Unconditional bank guarantee in favor of the **PRESIDENT**, Samtse College of Education. Quotation without earnest money shall be rejected.
8. The College reserves the right to vary the quantity up to 10% on the same terms and conditions.
9. All equipment supplied must be as per the specification and any fake item noticed shall be rejected, returned at the supplier cost and shall be dealt as per the Clause 18 of the terms and condition.
10. The College reserves the right to reject all or any tender without assigning any reason.
11. If the supplier fails to supply the required quality and quantity of goods, the College Administration will forfeit the earnest money and terminate the contract without any explanation and supply order will be given to the next evaluated lowest bidder.
12. Failing to submit the quotation within the submission date line shall be declared as 'late' and rejected. The same would be returned unopened to the supplier.



13. The rules and regulation for establishment and operation of Industrial and Commercial ventures must be adhered to with regard to establishment of license venture.
14. The rates should be quoted against the specification provided and failing to quote in conformity with the specification shall be disqualified for evaluation.
15. The purchaser shall not be responsible for any damage, loss or any undue incident occurred during the transportation. Supplier will be fully responsible for making them good at his own cost.
16. The supplier should have a warranty of one Year from the date of delivery.
17. The supplier should be able to supply the material immediately during the time of emergency and if the bidder fails to supply the required material the bidder shall bear the expenses to purchase from other supplier for the College, Samtse.
18. The committee will directly reject the tender if the supplier supplies duplicate/fake or compromised material and the College Administration will forfeit the earnest money and terminate the contract without any explanation and supply order will be given to the next evaluated lowest bidder.
19. If the selected bidder fails to supply the goods within the stipulated time, the liquidated damages of Nu.0.1% per day of bill amount will be imposed.
20. Pursuant to condition above, the second lowest bidder at his quoted rate shall be asked to supply the goods after submitting performance security to the College Administration.
21. The performance security retained with the College shall be refunded to the concerned supplier after the completion of supply of goods.
22. The College will process the bills for payment only upon complete delivery of the goods to the College.
23. Decision taken by the College Tender Committee will be final and binding.
24. In addition to the terms and conditions mentioned above, all other relevant regulations of the Procurement Manual 2009, shall apply where specific mention is not made.





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 བསམ་རྒྱུ་ལྷན་ཁག་གི་འཛིན་སྐྱོང་ལྷན་

Royal University of Bhutan
Samtse College of Education



List of ICT Equipments for 2019-2020

Sl. No	Items	Brand & Model no.	Rate (in Nu)	Remarks
1	Computer Parts			
1.1	Hard Disk 500GB			
1.2	Hard Disk 1TB/1000GB			
1.3	External HDD 500GB			
1.4	External HDD 1TB			
1.5	RAM 4GB DDR2			
1.6	RAM 4GB DDR3			
1.7	USB Mouse (Good Quality)			
1.8	USB Keyboard (Good Quality)			
1.9	PS/2 Mouse (Good Quality)			

1.10	PS/2 Keyboard (Good Quality)			
1.11	Standard VGA Card			
1.12	10GB Dual port PCI-express 2.0x8 Ethernet Expansion Card			
1.13	1GB Dual port PCI-express 2.0x8 Ethernet Expansion Card			
1.14	VGA Cable 10m & 15m			
1.15	HDMI Cable 10m & 15m			
1.16	CMOS Battery			
1.17	SMPS for Dell Optiplex 330 (Model no: HP280P-01)			
1.18	SMPS for Dell Optiplex 360/380 (Model no: H255PD-00)			
1.19	Pentium 4 SMPS			
1.20	Processor (Intel® Core™ 2 Duo CPU E7500@2.93 GHz)			
1.21	Motherboard (Intel® G41 Express Chipset)			
1.22	USB thumb Drive (8 & 16 GB)			
1.23	HDMI Splitter (One Input and three or more outputs)			

1.24	VGA Splitter (One Input and three or more outputs)			
1.25	DB9 Male to RJ45 Female cable Ethernet Extension			
1.26	DB15 Male to RJ45 Female cable Ethernet Extension			
1.27	USB Male to RJ45 Cable 2 mtrs			
1.28	two side usb Universal Micro USB(5m)			
2	LCD Projector			Provide catalogue(s)
	Display: LCD			
	Light Output: 3500 Lumens or more			
	Connectivity: HDMI & VGA input, USB, LAN Contrast Ratio: 15000:1 Throw Ratio: 1.46-1.96 Resolution: SVGA(1080p) Audio Output: 2 Watts			
3	InFocus IN102 Lamp (SP-LAMP-060)			
4	InFocus IN112 Lamp (SP-LAMP-069)			
5	EPSON LAMP (EB-S31)			
6	Presenter Remote(Logitech)			

7	Projector Floor stand Min.4ft.- Max.6ft Adjustable +/-15° Tilt with Velcro Grip belt.				Provide catalogue(s)
8	Printers Features: Auto Duplex Printing Printer Type: Black and White Printing Technology: Laser Print Resolution: 1200x1200 DPI Print Speed Black: 45 PPM Paper Size: A4, Letter Paper Tray: standard 500 Sheets Network Interface and Connectivity: USB Host, USB 2.0 High-Speed, 10BASE- T/100 BASE-TX/1000BASE-T Build-in Fast Ethernet Duty Cycle: 100000 Pages per month Softwares: Printer Driver CD and Accessories				Provide catalogue(s)
9	Software Antivirus Business Edition				
10	Back-UPS APC-UPS Backup RS 1100				
11	PowerStrip				

11.1	Universal PowerStrip (15amp) with AC noise filter			
11.2	APC Power Surge Protector (4 way)			
12	COMPUTER REPAIRS AND MAINTENANCE			
12.1	IP (for wash board)			
12.2	Laptop battery Tester/Charger			
12.3	Laptop Repairing Tools Kits			
12.4	Digital Multimeter (kusun maco)			
12.5	Velleman VTMUS2 Crimping Tool Kit for Network Cables			
12.6	Ethernet cable Tester			