

# STANDARD BIDDING DOCUMENTS

## Supply of Vegetable Items



Samtse College of Education

Samtse, Bhutan

2019





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བསམ་རྒྱུ་ཤེས་རིག་མཐོ་རིམ་སློབ་ཆེ།

Royal University of Bhutan  
Samtse College of Education



*"You cannot give what you do not have."* **Druk Gyalpo**

Ref: Ref: 37/SCE-Quot/2019-2020/ 004

Date: 31.05.2019

The General Manager  
Advertisement Division  
Kuensel Corporation  
Thimphu

Sir

I would appreciate if you could kindly publish the following notice inviting tender in your newspaper of 5<sup>th</sup> June, 2019 and the bill may be sent to us for payment.

**SAMTSE COLLEGE OF EDUCATION  
NOTICE INVITING TENDER**

Samtse College of Education under Royal University of Bhutan is pleased to invite sealed tender from eligible license holders for the supply and services of following items for fiscal year 2019-2020.

Sl.No	Particulars
1	Supply of Stationary items
2	Supply of Hardware, Electrical & Plumbing items
3	Supply of Games & Sport items
4	Supply of IT equipments & Accessories
5	Science Laboratory equipments and chemical
6	Running College Canteen
7	Supply of Vegetables and Grocery items
8	Supply of Library Books
9	Peling Bookshop

The bidding documents can be downloaded from College website ([www.sce.edu.bt](http://www.sce.edu.bt)). The last date for submission of tender is 5<sup>th</sup> July, 2019 at 12 pm and it will be opened on the same day at 2:30PM

Yours sincerely

**PRESIDENT**

*[Signature]*

(Rinchen Dorji, PhD)

**PRESIDENT**

Copy to:

1. Office copy
2. Finance Officer



: 05 365391 (Director General) 365274 (Adm) 365273 (Office) 365363 (Fax) P.O Box No. 329  
Visit us at [www.sce.edu.bt](http://www.sce.edu.bt)

## Supply of Vegetables -2019-2020

1	Package	08
2	Quotation	Supply of Vegetables
3	Last Date of Submission	5 <sup>th</sup> July 2019 at 12.00PM
4	Date of opening	5 <sup>th</sup> July 2019 at 02:30PM
6	Place of Submission	Office of Procurement Officer
5	Place of opening	Conference Hall, SCE
6	EMD	Nu. 50,000 (Fifty Thousand only) For Vegetables.





# Supply of Vegetables -2019-2020

## TERMS AND CONDITIONS FOR SUPPLY OF VEGETABLES

1. The contract agreement shall be valid initially for a period of one year and No appeal will be entertained till the expiry date of the contract.
2. The quotation should be accompanied by the valid trade license issued by the Ministry of Economic Affairs and Tax clearance Certificate issued by the Department of Revenue and Custom, Royal Government of Bhutan, as enclosure. Quotation without valid trade license and tax certificate as enclosure shall be rejected.
3. The tender shall be accompanied by an application to The President, Samtse College of Education.
4. Sealed envelope containing the quotation shall be marked **Original** and **Duplicate** in the separate envelopes. The quotation shall be opened in the conference hall, Samtse College of Education on 5<sup>th</sup> July, 2019 at 2.30 pm.
5. The rate quoted shall be valid for a period of 12 months from the date of quotation and 2% of TDS will be deducted as per the existing rules.
6. The rate quoted shall be inclusive of all taxes and FOR, Samtse.
7. The quotation or price list of the Vegetables will be part of this contract agreement and will be valid for period of 12 months. The contractor will supply only such items specifically approved by the Mess Management Committee
8. The supplier have to deliver the Vegetable at the college on stipulated time and day that is on , Tuesday & Saturday at 12 Noon BST (Depending on the mess demand) The goods must be handed over in presence of Mess Secretary and Coordinating Councillor.
9. The Purchaser shall not be responsible for any loss or damage or any undue incident occurred during the transportation. Supplier will be fully responsible for making them good at his own cost.
10. The Contractor shall be responsible for the quality of the vegetable supplied and for the service and the items should meet the quality requirement specified by the mess secretary.



## Supply of Vegetables -2019-2020

11. Payment will be released on a monthly basis after submission of bill duly certified by mess secretary and coordinating councillor. If the college vehicle is used for lifting the goods, the amount of Nu 80/-per trip shall be deducted from the bill.
12. If the supplier fails to supply the required quality and quantity of the goods, the College Administration will forfeit the earnest money and terminate the contract without any explanation and supply order will be given to next evaluated lowest bidder.
13. The Contractor will deposit with College administration a sum of Nu. **50,000(Fifty Thousand) for Vegetables** in the form of cash warrant/demand draft and unconditional bank guarantee in favour of the **PRESIDENT**, Samtse College of Education. Quotation without earnest money shall be rejected.
14. For termination of this agreement **two months' notice will be required from either side** in writing. The Contractor shall vacate the licensed premises peacefully after the expiry of the licensed period and/ or earlier if desired by Mess Management Committee and shall hand over the same to the authorised officer of the College administration.
15. The performance security retained with the College shall be refunded to the concerned supplier after the completion of the supply of the goods.
16. The prizes quoted are applicable for all the programme of the college such as B.Ed, Pg DE, PgCHE and PgDGC Etc.
17. In case of any dispute the matter shall be referred to the Office of President and his decision will be final and binding on the Contractor.
18. The decisions taken by the College Management Committee shall be final and binding.
19. In addition to the terms and condition mentioned above, all other relevant regulation of the Procurement Manual 2009 shall be applied, where specific mention is not made.





## Supply of Vegetables -2019-2020

Sl. No	PARTICULARS	SPECIFICATION/ BRAND		
			UNIT	RATE
1	Potato	Bhutanese	Per Kg	
		Indian	Per Kg	
2	Onion		Per Kg	
3	Cabbage		Per Kg	
4	Cauliflower	Bhutanese	Per Kg	
5	Squash		Per Kg	
6	Beans	Bhutanese	Per Kg	
7	Brinjal		Per Kg	
8	Radish	Bhutanese	Per Kg	
9	Karela (Bitter Gourd)		Per Kg	
10	Tomato		Per Kg	
11	Chilli (Big)		Per Kg	
12	Chilli (Small)		Per Kg	
13	Ginger		Per Kg	
14	Garlic		Per Kg	
15	Banana		Per Dozen	
16	Carrot		Per Kg	
17	Green Peas		Per Kg	
18	Pumpkin		Per Kg	
19	Sag		Per Bundle	
20	Onion Leaves		Per Bundle	
21	Cucumber		Per Kg	
22	Coriander		Per Bundle	
23	Ola choto		Per Kg	
24	Boree (Beans)		Per Kg	
25	Mush Room		Per Kg	
26	Broccoli		Per Kg	
27	Boree (Beans)		Per Kg	
28	Mush Room		Per Kg	

