

STANDARD BIDDING DOCUMENTS

Supply of Games and Sport items



Samtse College of Education

Samtse, Bhutan

2019



1	Package	2
2	Quotation	Supply of Games & Sport Items
3	Last date of submission	5th July ,2019 at 12pm
4	Place of submission	Office of Procurement Officer
5	Date of opening	5th July ,2019 at 2.30pm
6	Place of opening	Conference Hall
7	EMD money	Nu. 3,000.00





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བསམ་ཆེ་ཤེས་རིག་མཁོ་རིག་སློབ་ཐོན་སྡེ།

Royal University of Bhutan
Samtse College of Education



"You cannot give what you do not have." **Druk Gyalpo**

Ref: Ref: 37/SCE-Quot/2019-2020/ 004

Date: 31.05.2019

The General Manager
Advertisement Division
Kuensel Corporation
Thimphu

Sir

I would appreciate if you could kindly publish the following notice inviting tender in your newspaper of 5th June, 2019 and the bill may be sent to us for payment:

SAMTSE COLLEGE OF EDUCATION
NOTICE INVITING TENDER

Samtse College of Education under Royal University of Bhutan is pleased to invite sealed tender from eligible license holders for the supply and services of following items for fiscal year 2019-2020.

Sl.No	Particulars
1	Supply of Stationary items
2	Supply of Hardware, Electrical & Plumbing items
3	Supply of Games & Sport items
4	Supply of IT equipments & Accessories
5	Science Laboratory equipments and chemical
6	Running College Canteen
7	Supply of Vegetables and Grocery items
8	Supply of Library Books
9	Peling Bookshop

The bidding documents can be downloaded from College website (www.sce.edu.bt). The last date for submission of tender is 5th July, 2019 at 12 pm and it will be opened on the same day at 2:30PM

PRESIDENT

Yours sincerely,

(Rinchen Dorji, PhD)

PRESIDENT

Copy to:

1. Office copy
2. Finance Officer



05 365391(Director General) 365274 (Adm) 365273 (Office) 365363 (Fax) P.O Box No. 329

Visit us at www.sce.edu.bt

TERMS AND CONDITIONS

1. The rates quoted shall be CIF Samtse College of Education for supply of Games and Sport items. Generally the rates quoted shall be inclusive of all charges/levies/taxes which shall be borne by the suppliers.
2. The quotation should be accompanied by the valid trade license issued by the Ministry of Economic Affairs and Tax Clearance Certificate issued by the Department of Revenue and Customs, Royal Government of Bhutan, as enclosure. Quotation without valid trade license and tax certificate as enclosure shall be rejected.
3. The tender shall be accompanied by an application to the **PRESIDENT**, Samtse College of Education.
4. Sealed envelope containing the quotation shall be marked **Original** and **Duplicate** in separate envelopes. The quotation will be opened in the Conference Hall, Samtse College of Education on 5th July, 2019 at 2.30 PM.
5. The rates quoted shall be valid for a period of 12 months from the date of quotation.
6. Goods should be supplied within 30 days from the date of issue of purchase order.
7. Earnest money of Nu.3000.00 (Three thousand) only should be furnished in the form of Cash Warrant/Bank Draft/Unconditional bank guarantee in favor of the **PRESIDENT**, Samtse College of Education. Quotation without earnest money shall be rejected.
8. The College reserves the right to vary the quantity up to 10% on the same terms and conditions.
9. All equipment supplied must be as per the specification and any fake item noticed shall be rejected, returned at the supplier cost and shall be dealt as per the Clause 18 of the terms and condition.
10. The College reserves the right to reject all or any tender without assigning any reason.
11. If the supplier fails to supply the required quality and quantity of goods, the College Administration will forfeit the earnest money and terminate the contract without any explanation and supply order will be given to the next evaluated lowest bidder.
12. Failing to submit the quotation within the submission date line shall be declared as 'late' and rejected. The same would be returned unopened to the supplier.



13. The rules and regulation for establishment and operation of Industrial and Commercial ventures must be adhered to with regard to establishment of license venture.
14. The rates should be quoted against the specification provided and failing to quote in conformity with the specification shall be disqualified for evaluation.
15. The purchaser shall not be responsible for any damage, loss or any undue incident occurred during the transportation. Supplier will be fully responsible for making them good at his own cost.
16. The supplier should have a warranty of one Year from the date of delivery.
17. The supplier should be able to supply the material immediately during the time of emergency and if the bidder fails to supply the required material the bidder shall bear the expenses to purchase from other supplier for the College, Samtse.
18. The committee will directly reject the tender if the supplier supplies duplicate/fake or compromised material and the College Administration will forfeit the earnest money and terminate the contract without any explanation and supply order will be given to the next evaluated lowest bidder.
19. If the selected bidder fails to supply the goods within the stipulated time, the liquidated damages of Nu.0.1% per day of bill amount will be imposed.
20. Pursuant to condition above, the second lowest bidder at his quoted rate shall be asked to supply the goods after submitting performance security to the College Administration.
21. The performance security retained with the College shall be refunded to the concerned supplier after the completion of supply of goods.
22. The College will process the bills for payment only upon complete delivery of the goods to the College.
23. Decision taken by the College Tender Committee will be final and binding.
24. In addition to the terms and conditions mentioned above, all other relevant regulations of the Procurement Manual 2009, shall apply where specific mention is not made.





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བསམ་རྩེ་ཤེས་རིག་མཁོ་རིམ་སློབ་ཆེ།

**Royal University of Bhutan
Samtse College of Education**



GAMES AND SPORTS ITEMS OR FISCAL YEAR-2019-2020

Sl.No	Description of Goods	Unit	Brand Name (Please	Rate (In Nu)	Remarks
1	Football	Per Pcs			Provide the sample with marking
2	Volley ball	Per Pcs			Provide the sample with marking
3	Basket ball	Per Pcs			Provide the sample with marking
4	Futsal Ball	Per Pcs			Provide the sample with marking
5	Football Net- Good Quality	Per Set			Provide the sample with marking
6	Badminton Shuttle Cock - Plastic	Per Barel			Provide the sample with marking
7	Badminton Shuttle Cock- Feather	Per Barrel			Provide the sample with marking
8	Badminton Net	Per Pcs			Provide the sample with marking
9	Badminton Racquet	Per Pcs			Provide the sample with marking
10	Basket ball Net	Per Set			Provide the sample with marking
11	Volley ball Net	Per Pcs			Provide the sample with marking
12	Football Corner Flag	Per Set			Provide the sample with marking
13	Football Assistant referee's flag	Per Sets			Provide the sample with marking
14	Table Tennis Ball	Per Pkt			Provide the sample with marking
15	Relay Baton	Per Pcs			Provide the sample with marking
16	Futsal Net	Per Set			Provide the sample with marking



17	Carom Board	Per Pcs			Provide the sample with marking
18	Carrom Man	Per set			Provide the sample with marking
19	Table Tennis net	Per Pcs			Provide the sample with marking
20	Table tennis clamp	Per Set			Provide the sample with marking
21	Stop watch	Per Pcs			Provide the sample with marking
22	Marker	Per Pcs			Provide the sample with marking
23	Basket ball Ring	Per Set			Provide the sample with marking
24	Whistle	Per Pcs			Provide the sample with marking
25	Foot Ball Referee Dress	Per Set			Provide the sample with marking
26	Foot Ball Bib	Per Pcs			Provide the sample with marking
27	Cricket Bat	Per Pcs			provide the sample with marking
28	Cricket Ball	Per Pcs			provide the sample with marking
29	Cricket batting gloves	Per Set			Provide the sample with marking
30	Cricket Wicket Keeper Gloves	Per Set			Provide the sample with marking
31	Volley Ball Flip Score Board	Per Pcs			Provide the sample with marking
32	Basket ball Flip Score Board	Per Pcs			Provide the sample with marking
33	Table Tennis Flip Score Board	Per Pcs			Provide the sample with marking
34	Volleyball Antenna	Per Pair			Provide the sample with marking
35	FootballSubstitutional board	Per No			Provide the sample with marking
36	Digital score board(Basket ball)	Per No			Provide the sample with marking

